



Katherine
Warrington
School

Behaviour Policy Made Clear

This guide explains how we act at Katherine Warrington School (KWS). We want you to feel happy, safe, and ready to learn.

The 3 Big Rules (The 3 Rs)

We have three main values. If you follow these, you will do well.

1. Respect (Be Kind)

- Speak nicely to teachers and other students.
- Listen when others are talking.
- Look after school equipment.
- Be honest.

2. Readiness (Be Ready)

- Arrive on time.
- Wear your uniform correctly.
- Have your pen, planner, and books on your desk.

3. Responsibility (Be Safe)

- Do your homework and classwork.
- Keep your hands and feet to yourself.
- Walk calmly in the corridors.

What Happens When You Do Well? (Rewards)

When you follow the 3 Rs, we want to say "Well Done!" You might get:

- Recognition Points: Added to your Class Charts
- Good News: We call or email your parents to say you are doing great.
- Postcards: To take home
- Trips: Fun days out for behaving well.

What Happens If Things Go Wrong?

Sometimes mistakes happen. We use a system called C1 to C5. It is like a ladder. Below are some examples of behaviour that could lead to C1 to C5.

Step	What happened?	What happens next?
C1	Small Mistake (Talking, shouting out, uniform not right)	Warning. The teacher will remind you of the rules. Fix it now, and nothing else happens.
C2	Second Mistake (Doing it again, being late)	Final Warning. You have 2 negative points. You must stop now.
C3	Not Stopping (Chewing gum, being rude, using a phone)	Detention. You will have a 30-minute detention after school.
C4	Serious Mistake (Leaving class, very rude behaviour, truancy, fighting)	Long Detention. You will have a 60-minute detention after school. You might be removed from class.
C5	Very Serious (Fighting, smoking/vaping, bullying, swearing at staff, being physically aggressive))	Isolation or Suspension. You will have to work in a separate room all day or stay home for a few days.
C6	Persistent and defiant misbehaviour or a major offence/serious incident, including but not limited to; carrying inappropriate objects such as a knife, violence, supplying or intending to supply drugs or alcohol, taking offensive photographs/video footage and/or posting it on a website/social media/text or email.	Permanent Exclusion. You will not be able to return to KWS.

Important Rules to Remember

Mobile Phones

- Phones must be **off** and in your bag all day.
- If a teacher sees your phone, they will take it away. Your parent will have to come and pick it up.

Uniform

- Wear your blazer and tie.
- **No hoodies** are allowed.
- **Jewellery:** You can only wear one pair of small stud earrings and a watch. No smartwatches.
- **Make-up:** No bright make-up, fake eyelashes, or false nails.

Eating

- Only eat in the Canteen or at the picnic tables outside.
- Put your litter in the bin.

Banned Items

Never bring these to school:

- Knives or weapons.
- Alcohol or drugs.
- Vapes or cigarettes.
- Fireworks.

Teachers are allowed to search your bag if they think you have these items to keep everyone safe.

Getting Help

If you are finding it hard to behave or feel angry/upset:

1. **Use your Support:** If you have a PL card or Hub Pass, show it to your teacher calmly.
2. **Talk to Someone:** You can talk to your Form Tutor, Head of Year, or the support staff in the Pastoral Office.
3. **Protected Learning:** Sometimes a teacher might come to the class to help you calm down or take a break. This is to help you get back on track.

Remember: Every day is a fresh start. We want you to succeed!

Detentions (Staying After School)

A detention means you must stay at school for extra time. This happens if rules are broken.

How do I know if I have a detention?

- Look on Classcharts.
- It will tell you **when** and **where** to go.
- Your parents will be told 24 hours before (unless you are just late to school).

What do I do?

- Go to the canteen on time.
- Sit quietly.
- The teacher might talk to you about what went wrong so we can fix it (Restorative Chat).

Types of Detention

Name	Reason	How Long?	When?
Late Detention	You were late to school.	15 Mins	Same Day
C3 Detention	You made 3 mistakes in a lesson or were rude or defiant or chewing gum.	30 Mins	Next Day
C4 Detention	Serious behaviour or truancy (skipping class).	60 Mins	Next Day
Friday SLT	You missed a C4 detention or for a very serious incident.	90 Mins	Friday

Important: If you miss the Friday detention, you will lose your lunchtimes the next week or go to Isolation.

Protected Learning (PL)

"PL" stands for Protected Learning. This is a team of teachers who walk around to help.

What does PL do?

- **Help you calm down:** If you are upset, they might take you for a walk or a "reset."
- **Help the class:** If a student is stopping the lesson, PL might take them to a different room so others can learn.

Internal Isolation (The Quiet Room in Pastoral)

This is a serious step. It means you cannot be in your normal lessons for a day or more.

Why would I go here?

- If you are being unsafe.
- If you are stopping everyone else from learning.
- If you have done something very serious.

What happens inside?

- It is a quiet room.
- You will do your work on your own.
- Teachers will help you reflect on what happened so you can return to class safely.

Suspension (Staying Home)

If behaviour is dangerous or keeps happening, the Headteacher might say you cannot come to school for a few days.

Coming Back (Reintegration)

When you come back to school, you and your parents/carers will have a meeting with a teacher. We will agree on a plan to help you start fresh.

Important Information

The school can use suspension and permanent exclusion in response to persistent and defiant misbehaviour or a major offence/serious incident, including but not limited to; carrying inappropriate objects such as a knife, violence, supplying or intending to supply drugs or alcohol, taking offensive photographs/video footage and/or posting it on a website/social media/text or email. The decision to suspend or exclude will be made by the Headteacher and only as a last resort.

Safeguarding (Keeping You Safe)

Sometimes, students misbehave because they are sad, scared, or worried.

- If you are acting out because you are upset, **please tell us**.
- We want to help you, not just punish you.

Telling the Truth (Honesty)

- **Don't make up stories.** It is very serious to lie about a teacher or another student to get them in trouble.
- If you are honest, we can help solve the problem.

Physical Safety (Restraint)

Teachers never want to touch a student. However, they are allowed to hold you or stop you if:

1. You are hurting yourself.
2. You are hurting someone else.
3. You are damaging school property.

This is only done to keep everyone safe.

Helping Us

If something bad happens, we need you to help us find out the truth.

- **Do not hide information.**
- **Phones:** If a serious incident happens involving a phone, we might ask to see it. If you refuse, it makes the situation more serious.



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