

Katherine Warrington School - Trustee required

This is a rewarding voluntary role similar to that of a school governor. We are looking for someone who would like to join us in supporting the development of Harpenden's new Secondary School. You will be an integral part of the Trust Board whose main functions are:

- ✓ Ensuring clarity of vision, ethos and strategic direction of the school
- ✓ Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff
- ✓ Overseeing the financial performance of the organisation and making sure its money is well spent

The role is strategic rather than operational. Trustees do not get involved with the day to day running of the school, instead supporting and challenging the school's leadership team to drive school improvement.

The Task

The main components of the role include:

- Being an effective Board member, working with other Trustees to provide appropriate levels of governance and oversight including challenge and support as required
- Encouraging an environment of maximum transparency and objectivity in discussion and decision-making
- The willingness to participate outside of the formal board/committee meetings - to include termly school visits and presence on other panels, recruitment tasks, etc
- Engaging with stakeholders as appropriate, in both formal and informal settings (eg parents' evenings, open days, etc.).

The Person

A successful Trustee is likely to possess a blend of the following skills and experience:

- Great listening skills, offering sound judgement with the ability to probe and challenge in a constructive way
- Excellent interpersonal skills, capable of positively engaging with a wide range of people, and possessing the art of knowing when to get involved and when to hold back
- The ambition to see our new school grow and develop and provide an excellent educational experience for local young people

What will it involve?

Trustees usually attend* around 10-12 meetings a year. Being a trustee is a commitment and a responsibility but offers you the chance to see first-hand the impact you can make in improving education for young people in your community. The role is unpaid, and the term of office is 4 years. As a guide, you

should expect to spend approximately 5-10 hours per month in addition to meetings which are generally held in the evenings.

Training and induction will be provided – this includes compulsory training* in the first 6 months and further training to develop your role as you become an established member of the Board.

Additional information

Katherine Warrington School embraces diversity, equal opportunity and creating an inclusive environment where everyone can prosper. We are committed to building a Board that is representative of our wider community, with a variety of backgrounds, perspectives, and skills. With this in mind, we welcome and encourage all applications and especially those from diverse backgrounds.

We are committed to safeguarding and the welfare of students and staff. The successful candidate will be subject to satisfactory recruitment checks, including an enhanced DBS check and references.

Academies are both charities and companies limited by guarantee, trustees are therefore both charity trustees and corporate directors and must comply with company and charity law. This includes registering trustees with Companies House as a director.

If you would like to apply, have any questions or would like to know more about becoming a trustee, please email our chair of trustees, Jenny on j.howarth@kwschool.co.uk

* Due to the current circumstances, training and most meetings/events are likely to be carried out virtually for the foreseeable future