



PLEASE COMPLETE IN BLACK TO FACILITATE PHOTOCOPYING

When fully completed, please return by email to recruitment@kwschool.co.uk as a "Word" attachment, together with your letter of application. A hard signed copy should follow by post: HR Department, Katherine Warington School, Common Lane (off Lower Luton Road), Harpenden AL5 5FH

Surname/Family Name	Preferred Title
Previous Surname (if applicable)	
First Name(s)	Date of Birth / /
Home Address	Present Address (if different)
Postcode	Postcode
Telephone (Home)	Telephone
(Work)	E-mail

Name of Establishment	Employer	
Type of School*	Number on Roll	Key Stage
Post Held	Date Appointed	
Total Annual Salary	Full/Part-Time	
Grade of Allowance	(if P/T show fraction of Full-Time, e.g. $\frac{1}{2}$, $\frac{3}{5}$)	
*e.g. Primary, Voluntary Aided, Girls/Boys, Comprehensive, Independent	Reason for leaving:	

Please list in chronological order, with precise dates if possible as this information may be used to assess salary. For periods of part-time employment the fraction of full-time should be shown (e.g. $\frac{1}{2}$, $\frac{3}{5}$) or the average hours per week for hourly paid appointments.

[illegible]

[illegible]

HIGHER EDUCATION ESSENTIAL INFORMATION							
Establishment(s)	From	To	Full/Part Time	Qualification Awarded			
				Degree	Class	Division	Date of Award
Degree							
Or Cert. Ed.				Key Stage for which trained			
PGCE				Subject(s)			
Other (state)							

SECONDARY SCHOOL EDUCATION		
Establishment(s)	From	To
Examinations (please give details of 'A' levels and GCSEs, or equivalent i.e. Subject, Date, Result/Grade)		

OTHER QUALIFICATIONS OBTAINED		
Course and Organising Body	Date	Qualification

SECOND SUBJECT (please state up to what key stage you could teach a second subject to):

PERIODS NOT ACCOUNTED FOR IN PREVIOUS SECTIONS SINCE AGE 18 (please give details)	From			To		
	D	M	Y	D	M	Y

IN-SERVICE TRAINING	
Please give details of courses relevant to this post attended within the last three years.	Date

REFERENCES		
Please give the names, addresses and status of two referees who may be approached now. (If you are currently employed as a teacher, one referee must be your present Headteacher).		
1	Name	Status
	Address	Telephone STD Code
		email
2	Name	Status
	Address	Telephone STD Code
		email
If you are known to the referees by another name (e.g. previous name) please inform them of your present name and advise that we may be in contact.		

CRIMINAL CONVICTIONS
<p>The post you are applying for is exempt from the 'Rehabilitation of Offenders Act 1974'. You are required to declare any convictions, spent convictions, pending charges/current Police investigations, bind overs, warnings/ cautions or reprimands, which are not protected, even if they are considered 'spent'.</p> <p>Do you understand the above and agree to declare this information?</p> <p style="text-align: center;">YES / NO</p> <p>If you have any such information to declare you must complete and return the separate DBS Declaration Form on the Vacancies page of our website.</p>

Health

If you are successful in this application your appointment to this post will be subject to medical clearance.

From what source did you learn of this vacancy?

I hereby certify that the information given above and overleaf is correct to the best of my knowledge.

Signature

Date.

LETTER OF APPLICATION

You are asked to submit a separate letter of application on white A4 paper (no more than two sides), indicating how previous or current responsibilities and/or experience are particularly relevant to this post. Please also make reference to any extra-curricular activities you currently/or would be willing to undertake.

ADDITIONAL INFORMATION

National Insurance No.

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Previous Surname (if any)

Teacher No.

Date of Recognition*

*If this would be your first teaching appointment in a LEA-maintained school in England or Wales, please attach a copy of your letter from the DSEE granting you Qualified Teacher Status unless you qualified by virtue of a Cert. Ed., B.Ed. or P.G.C.E.(Not FE) gained in England or Wales.

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In the interests of economy, receipt of this application form will not be acknowledged unless specifically requested (in which case please enclose SAE).