

# Katherine Warington School admission arrangements for 2020.

## Introductory statement

Katherine Warington School is a co-educational, all-ability school for children aged 11-18.

Admission number(s)

The school has an admission number of 180 for entry in year 7.

The school will accordingly admit this number of pupils if there are sufficient applications.

Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

## Application process

All applicants must complete the Common Application Form of their home Local Authority. Hertfordshire residents should apply online to Hertfordshire County Council or complete the secondary transfer form available in the "Moving On" booklet. Families resident in other authorities must complete the form provided by the authority in which they live. Applications for Katherine Warington School do not need to complete a Supplementary Information Form (SIF).

The closing date for applications is 31/10/2019 . Applications received by 31/10/2019 will be treated equally and applications received after this date will be treated as late and dealt with according to Hertfordshire County Council rules.

Offers will be made on 01/03/2020.

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

- 1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.**
- 2. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the local authority with the application, a child's medical or social needs cannot be considered. A panel of HCC officers will decide the outcome of all medical/social applications.**

3. Priority will next be given to the siblings of pupils attending the school at the time the application is received [where an older sibling is in year 13, siblings will not be prioritised under this criterion].
4. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area. To be eligible under this rule, the staff member must be the child's natural parent or otherwise have parental responsibility (as defined under the Children Act 1989) for the child. For the purposes of satisfying these criteria, a member of staff is defined as a permanent member of the staff. This definition does not include contract staff or peripatetic staff employed by HCC.
5. Priority will next be given to children living within the priority area set out in the table below. Children living on the boundary line will be considered to be living within the priority area.
6. Other children.

### Priority Areas

The co-educational priority areas in the admission rules are based on the following towns, parishes/unparished areas. These apply to Rule 5.

<b>Priority Area 7</b>	<b>Harpenden and St. Albans</b>	Ayot St. Lawrence, Colney Heath, Flamstead, Harpenden, Harpenden Rural, Kimpton, King's Walden, London Colney, Markyate, Redbourn, Ridge, Sandridge, St. Michael, St. Pauls Walden, St. Stephens, St. Albans, Shenley, Wheathampstead.	Beaumont Roundwood Park  Samuel Ryder  Sandringham  Sir John Lawes  Katherine Warington
------------------------	---------------------------------	--	--

### Tie-break

'If in categories 2-6 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home to the **GPS point for the school** (Easting 515049 Northing 215030).

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-5 above to decide who has highest priority for admission if the distance between a child's home and the academy/free school is equidistant in any two or more cases.'

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

## Late applications

All applications received by the local authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## Waiting lists

**Continuing Interest.** After places have been offered, the school's continuing interest (waiting) list will be maintained by Hertfordshire County Council. A child's position on the CI list will be determined by the admission criteria outlined above and a child's place on the list can change as other children join or leave it. The county council, on behalf of the school's governing body, will contact parents/carers if a vacancy becomes available and it can be offered to a child. Continuing interest lists will be maintained for every year group until the summer term (date to be confirmed). To retain a CI application after this time, parents must make an In Year application.

## Appeals

Parents wishing to appeal who applied through Hertfordshire's online system should log in to their online application and click on the link "register an appeal". Out of county residents and paper applicants should call the Customer Service Centre on 0300 123 4043 to request their registration details and log into [www.hertfordshire.gov.uk/schoolappeals](http://www.hertfordshire.gov.uk/schoolappeals) and click on the link "log into the appeals system".

## In Year Admission Appeals

The county council will write to you with the outcome of your application and, if you have been unsuccessful, will include registration details to enable you to login and appeal online at [www.hertfordshire.gov.uk/schoolappeals](http://www.hertfordshire.gov.uk/schoolappeals).

## Fair Access Protocol

The school participates in the County Council's Fair Access protocol and will admit children under this protocol before children on the continuing interest list.

## Notes:

### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered

with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

**Sibling:**

‘Sibling’ means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

**Medical and Social Need:**

‘Social need’ does not include a parent’s wish that a child attends the school because of a child’s aptitude or ability or because their friends attend the school.<sup>1</sup> ‘Medical need’ does not include mild medical conditions.

---