



Email sent to parents via Arbor 25/7/19

Dear parents/carers

Further to my recent communication regarding the bus service we are providing for our students during our time at the University, I am pleased to advise that routes and timetables are now in place - please see attached. Please note that school finishes at 2.30 pm on Fridays and therefore buses will leave the University one hour earlier than timetabled.

As I mentioned previously, due to the wide area of our intake we are not able to serve all towns/villages but by providing alternative routes (see attached) you will be able to drop your child off at the closest bus stop to your home. I appreciate that for some parents/carers it may be more convenient for you to take your child directly to the University - if this applies to you please ensure you drop off/collect in a parking bay nearest to the designated coach pick-up/drop off point on the attached University map. There is an ANPR system which has a 30 minute grace period - a stay of more than 30 minutes may incur a Parking Charge Notice.

To ensure the safety of our students your child must travel on the same bus route to and from the University each day.

Please would you kindly take a couple of minutes to complete the Google form below (ideally as soon as possible but no later than Monday 12th August) so we can ensure that we are providing the correct number of seats/coaches. If you do not complete this form we will assume that you are making your own arrangements to transport your child to/from the University each day and your child will not be included in our numbers.

<https://docs.google.com/forms/d/e/1FAIpQLSd5JvohoqVjNOIWNxXHFOu4kZxBioMBkHa1YuSmCUqbho3QXw/viewform>

Finally, on a separate issue with regards transport to KWS, Herts County Council has advised that the tender process has now closed for buses to/from the Lower Luton Road site and contracts will be provisionally awarded by 29th July (you may recall the original tender had to be re-run). There follows a two week 'cooling off' period so further information, including the ability to purchase tickets, is anticipated to be available mid-August. We will send a further email and put the routing/timetables on our website once we receive confirmation from HCC.

With kind regards.

Tony Smith
Headteacher